

Burnaby Village Museum



4949 Canada Way, Burnaby, B.C. V5G 1M2
Telephone (604) 294-7314 | Fax (604) 205-3001
filming@burnaby.ca | burnaby.ca/film | GST #R121379614

FILMING IN BURNABY APPLICATION

Date of Application: 2020-08-27

Location Manager/Applicant: _____ Cell: _____ Email: _____
Location Manager: _____ Cell: _____ Email: _____
Signatory for All Legal Documents: _____ Cell: _____ Email: _____
Local Production Company: _____ Tel: _____ Fax: _____
Address: _____ City/Province: _____ Postal Code: _____
Parent Company & Address (if applicable): _____

Producer's Name: _____ Director's Name: _____

Name of Production: _____

- | | | | | | | |
|---------------------|--|---|--|---|---|--------------------------------|
| Type of Production: | <input type="checkbox"/> Feature Film | <input type="checkbox"/> TV Series | <input type="checkbox"/> Gunfire | <input type="checkbox"/> Explosion | <input type="checkbox"/> Fire | <input type="checkbox"/> Smoke |
| | <input checked="" type="checkbox"/> TV Movie | <input type="checkbox"/> Commercial | <input type="checkbox"/> Car Stunt | <input type="checkbox"/> Drive By | <input type="checkbox"/> Tow Shot | |
| | <input type="checkbox"/> Still Photography | <input type="checkbox"/> Live Broadcast | <input type="checkbox"/> Helicopter | <input checked="" type="checkbox"/> Wet Downs | <input checked="" type="checkbox"/> Rain/Snow | |
| | <input type="checkbox"/> Pilot | <input type="checkbox"/> Other | <input checked="" type="checkbox"/> Park Use | <input type="checkbox"/> Animals | <input checked="" type="checkbox"/> Parking | |
| | | | <input type="checkbox"/> RCMP | <input type="checkbox"/> Fire Dept | <input type="checkbox"/> Other | |

General Project Description: _____

Location(s) of Filming: Burnaby Village Museum

Prep Date(s): _____ Film Date(s): Sept 14 - Oct 2 Wrap date(s): _____
Hours of Filming: TBD

City Employees Required (specify): _____

For Office Use Only

City Services: Signage/Traffic/Parks/RCMP/Fire

Departmental Involvement:

Acknowledgment

Internal Order Number: _____
Traffic By Law: _____
Traffic: _____
Sign Shop: _____
Meters: _____
Parks & Recreation: _____
Parks Maintenance: _____
RCMP: _____
Engineering/Building: _____
Other: _____

Burnaby Village Museum

Date: **Sep 18 2020**

Status: **Tentative**

City of Burnaby (hereinafter called the "City") hereby grants SAMPLE Productions (hereinafter called the "Licensee") represented by XXXX permission to use the Facilities as described herein, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

i) Purpose of Use **Filming at BVM**

ii) Conditions of Use The licensee confirms that it has created or adopted a safety plan with health & safety guidelines and protocols to minimize the risk of transmission of communicable diseases such as COVID-19, and has made such plans (and any revisions or updates there to) available to all of its participants, and if any participants are under the age of 19, to such participants parent(s) and/or guardian(s). Refer to Terms and Conditions on reverse of contract. Liability Insurance and damage deposit taken by City of Burnaby Film Office.. IO# 1403706 Location access to BVM Buildings will be provided only as previously discussed with the Burnaby Village Museum Conservator & Film Supervisor no additions or changes will be granted. Access on October 5th will be limited to parking lots only, all items must be removed from Village by 2pm on October 4th.

iii) Date(s) and Time(s) of Use # of Bookings: 9 Starting: Sun Sep 27 2020 07:00 AM
Ending: Tue Oct 06 2020 12:00 AM

Facility	Day	Start Date	End Date	Start Time	End Time
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Sun	Sep 27 2020	Sep 27 2020	07:00 AM	07:00 PM
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Mon	Sep 28 2020	Sep 28 2020	07:00 AM	07:00 PM
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Tue	Sep 29 2020	Sep 29 2020	07:00 AM	07:00 PM
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Wed	Sep 30 2020	Oct 01 2020	07:00 AM	01:00 AM
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Thu	Oct 01 2020	Oct 02 2020	01:00 PM	05:00 AM
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Fri	Oct 02 2020	Oct 03 2020	02:00 PM	06:00 AM
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Sat	Oct 03 2020	Oct 03 2020	06:00 AM	07:00 PM
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Sun	Oct 04 2020	Oct 05 2020	12:00 AM	12:00 AM
Burnaby Village Museum - BVM Film - See C.O.U. for Location(s)	Mon	Oct 05 2020	Oct 06 2020	12:00 AM	12:00 AM

iv) Additional Fees

The undersigned has read and on behalf of the Licensee agrees to be bound by this Agreement and the Terms and Conditions contained herein and attached hereto (all of which the undersigned has read), and hereby warrants and represents that he/she executes this Agreement on behalf of the Licensee and has sufficient power, authority and capacity to bind the Licensee with his/her signature.

X: _____
FILM PRODUCTION HERE

Date: _____

X: _____
Name: _____

Title: _____

City of Burnaby

Date: _____

Burnaby Village Museum

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Extra Fee - Bookings	Charge
BVM Allotment xfee	\$19,000.00
BVM Curator	\$400.00
BVM Custodial	\$300.00
BVM Film Liaison	\$9,779.00
BVM Parking Lot	\$2,700.00
	<hr/>
	\$32,179.00

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$0.00	\$32,179.00	\$1,608.96	\$33,787.96	\$0.00	\$0.00	\$33,787.96	\$0.00

Rental charges are due according to the following schedule:

Date	Amount
Sunday, Sep 13,2020	\$33,787.96